

University of Economics in Bratislava
Department of Study Affairs
Dolnozemska cesta 1/b
852 35 Bratislava 5

Application for academic recognition of a diploma

Name and surname (incl. maiden name, if applicable)

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Permanent residence

.....

Mailing address

.....

Contact (phone, e-mail)

Degree of study to be assessed (BA – 1st, MA – 2nd)

Name of the foreign institution of higher education, country

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Year of graduation

Purpose of the application

Date:

.....
Signature

Attachments:

(under the Act No. 422/2015 Coll. on recognition of documents on education...)

1. copy of a proof of identity
2. certified copy of a diploma issued by a recognized university and certified translation into Slovak language
3. certified copy of the transcript of completed subjects and examinations taken and certified translation into Slovak language
4. certified copy of a diploma supplement, if issued by a recognized university and certified translation into Slovak language
5. copy of a document on education prior to the education which is the subject of the application
6. confirmation of the authenticity of signatures and the seal of a recognized university on the diploma by a Competent Authority in a third State
7. proof of payment of the administration fee (electronic stamp available at a post office)

Fee structure

5€ – recognition of a diploma for purposes other than pursuit of a regulated profession in case there is an international agreement on mutual recognition of diplomas between the Slovak republic and the country where the diploma was acquired (the Czech republic, Hungary, Germany, Croatia, Poland, Romania, Ukraine, Russian Federation, China – see <https://www.minedu.sk/academic-recognition-of-diplomas/>).

30€ – recognition of a diploma for purposes other than pursuit of a regulated profession in the absence of an international agreement on mutual recognition of diplomas between the Slovak republic and the country where the diploma was acquired.

Administrative fee payment options:

1. via Receipt of Payment of Administrative / Judicial Fee (e-Revenue Stamp or e-Kolok), which can be purchased at selected offices of Slovenská pošta, a.s. (Slovak Post) at the required value
2. via e-Revenue Stamp Mobile Application which is available at GooglePlay / APP Store
3. via e-Revenue Stamp Web Application, also called Virtual Kiosk, which is available at <https://m.ekolky.gov.sk>

ID codes of services (for the mobile/web app)

2218 recognition for continuation of studies if there is no agreement signed between the Slovak Republic and the state of origin (30 EUR)

1723 if there is a bilateral agreement signed between the Slovak Republic and the country of origin (5 EUR)